

Sign Grants

Sign grants are available to Main Street Fairmont members for properties located within the Main Street district.

Members may apply for a reimbursable matching grant for up to 50% of the cost of the sign, up to \$1,000. The application procedures for a sign grant are similar to the façade improvement grant. If the sign will be placed within the historic district, it must be approved by the City of Fairmont Historic Preservation Review Commission.



All permits are the responsibility of the property owner and are not included in this grant request. All work must be in accordance with the City of Fairmont Design Review Guidelines and all applicable local, state and Federal codes.

Sample Application:

Please print or type

Date:

- **Business name, address, telephone, fax and email.**
- **Owner(s) name, address, telephone, fax and email**
- **Will you be using Main Street Fairmont design assistance? Y or N**
- **Proposed date for commencement of project**
- **Proposed date for completion of project**
- **Contractor Name**
- **Will you or have you applied for City of Fairmont building permits?**
- **Please include any other information that you believe will be helpful in consideration of your application**
- **Please attach a copy of the sign design and estimated costs.**



Main Street Fairmont District Boundaries



**SIGN AND
FAÇADE
IMPROVEMENT
GRANT**



206 Adams Street
Fairmont, WV 26554
www.mainstreetfairmont.org
304.366.0468

Façade Improvement Grants

MAIN STREET FAIRMONT

is proud to offer façade and sign grants to our members. Main Street Fairmont is committed to establishing downtown Fairmont as Marion County's center for commerce, culture and community. The façade and sign grant program provides direct assistance to property owners to improve building facades so they may fully capitalize on their investment while enhancing the aesthetics of downtown Fairmont.

Applications will be reviewed by Main Street Fairmont's Design Committee and must be approved by the City of Fairmont's Historic Preservation Review Commission, if the property is located within the historic district boundaries.

Eligible activities include: repair to the exterior facades, masonry repair, exterior painting, cornices, entrances, windows, doors, awnings, exterior lighting and other repairs that may improve or restore the aesthetic and historic quality of the building.

Ineligible activities include: interior improvements, additions to structures, sidewalks, purchase of furnishings or equipment, improvements completed or in progress to approval, repair or creation of features not compatible with the original architectural style of the building.

Architectural guidelines are a tool to help, not hinder, building improvements. Main Street Fairmont also offers free architectural design assistance for its members.



The program is open to any owner or tenant of a commercial building located within the Main Street Fairmont area. Individuals or businesses may apply for a grant to be reimbursed up to 50% of the cost of the work and may not exceed \$5,000. Recipients of the grant must pay the grant back if the business ceases to exist within three years after receiving the grant. In the case of a property owner receiving the grant, repayment of the grant must be made if ownership is transferred within one year of receipt of the grant. All grants will be made on a reimbursement basis.



If located in the Downtown Historic District.

Complete a Historic Preservation Review Commission APPLICATION FOR CERTIFICATE OF APPROPRIATENESS. This application can be picked up at the City Building or downloaded on the Main Street Fairmont web site at www.mainstreetfairmont.org. Return the completed application to the City of Fairmont.

1. Send a copy of this application along with a sketch of proposed façade renovation and a letter of interest to Main Street Fairmont, 206 Adams Street, Fairmont, WV 26554.
2. If approved by the Historic Preservation Commission and the Design Committee, you must then get a

5. Upon approval by Main Street Fairmont, we will forward this information along with a letter of approval and Request for Reimbursement to the City of Fairmont for their approval.

6. They will submit a Request for Reimbursement from the State of West Virginia.

You will receive your check from the City of Fairmont.

If located in the Merchant Street area:

1. Provide a sketch of proposed façade renovation, a description of the project to be completed, a cost estimate, and a letter of interest. Mail to Main Street Fairmont, 206 Adams Street, Fairmont, WV 26554.

2. If approved by the Design Committee, you must then get a building permit from the City of Fairmont.

3. Complete work as proposed.

4. After completion of project, submit a letter requesting reimbursement for 50% of the project up to \$5,000 along with a copy of all invoices for materials and work to Main Street Fairmont.

5. Upon approval by Main Street Fairmont, we will forward this information along with a letter of approval and Request for Reimbursement to the City of Fairmont for their approval.

6. They will submit a Request for Reimbursement from the State of West Virginia.

You will receive your check from the City of Fairmont.



After



Before